

Summary—Emerging Leaders in the Americas Program (ELAP)

Undergrad, Master and Doctorate (short stay)

Canada-Chile Exchange Scholarship, Canada-CARICOM Scholarship, Canada-CARICOM Faculty Leadership

Recruitment and International Office
Université du Québec à Trois-Rivières (UQTR), Canada

1. BACKGROUND

- **Emerging Leaders in the Americas Program** provide opportunities for students from Latin America and the Caribbean to undertake short-term exchanges for undergraduate and graduate studies or research.
- **Canada-Chile Leadership Exchange Scholarship** allows Chilean students to come to Canada for a short period to study or conduct research at the college, undergraduate and graduate levels.
- **Canada-CARICOM Leaderships Program** allows students from the Caribbean Community (CARICOM) countries to come to Canada for a short period to study or conduct research at the college, undergraduate and graduate levels.
- **Canada CARICOM Faculty Leadership Program** allows teachers or international liaison officers/managers from Caribbean Community (CARICOM) countries to conduct short-term exchanges for professional development sessions, graduate studies or research at Canadian post-secondary institutions.

2. UNIVERSITÉ DU QUÉBEC À TROIS-RIVIÈRES (UQTR)

- Over 14,500 enrolled students and more than 280 training programs
- Over 55 approved research units
- Website: <http://www.uqtr.ca/>

3. ELIGIBLE PROGRAMS

- **Academic internship:**
 - For BCI-CREPUQ: See the BCI/CREPUQ website for the criteria corresponding to the [program list](#).
 - For a bilateral agreement: See the agreement
- **Research internship:** All programs are eligible.

4. ELIGIBLE COUNTRIES

Students must be citizens of one of the following eligible countries:

Caribbean: Anguilla, Antigua and Barbuda, Bahamas, Barbados, Belize, Bermuda, British Virgin Islands, Cayman Islands, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, Montserrat, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, Trinidad and Tobago, Turks and Caicos;

Central America: Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Panama;

North America: Mexico;

South America: Argentina, Bolivia, Brazil, Chile, Colombia, Ecuador, Paraguay, Peru, Uruguay, Venezuela;

CARICOM: Anguilla, Antigua and Barbuda, Bahamas, Barbados, Belize, Bermuda, Dominica, Grenada, Guyana, Haiti, British Virgin Islands, Cayman Islands, Jamaica, Montserrat, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, Trinidad and Tobago, Turks and Caicos Islands.

5. SINGLE SELECTION PROCESS FOR ALL PROGRAMS — 2019-2020

Date	Undergrad, Master and Doctorate
February 2020	Promotion of ELAP with partner institutions.
February 7 to March 19, 2020	Nomination of candidates by partner university to UQTR
Deadline: March 91, 2020	Online application: www.uqtr.ca/bourses-pfla
March 30, 2020	Submission of applications approved by UQTR to the Government of Canada website.
End of May 2020	Notification to selected candidates.
June-August 2020	Application process for study permit, work permit or visa.
September 2020 or January 2021	Beginning of the semester of study or internship.

6. WEBSITES

Government of Canada: <http://www.scholarships-bourses.gc.ca/scholarships-bourses/can/institutions/elap-pfla.aspx?lang=eng>

Other scholarships: <https://www.scholarships-bourses.gc.ca/scholarships-bourses/news-nouvelles/2019/2019-01-16.aspx?lang=eng>

7. ELIGIBILITY

	Undergrad, Master and Doctorate
	Academic short term internship at UQTR
Eligibility and conditions	<p>Students:</p> <ul style="list-style-type: none"> • must be selected and nominated by their home institution before the deadline established by UQTR; • must be enrolled in one of the BCI/CREPUQ partner institutions or an institution with a bilateral agreement; • must be enrolled full-time at a post-secondary institution in an eligible country and pay any tuition fees levied by that institution for the full duration of the exchange; • must be proficient in the language inn use at the Canadian institution (English or French); • must have already completed 13 years of studies and at least one full year at university; • must have found a program at UQTR which corresponds to their current studies, from the BCI/CREPUQ list of programs available or those listed in a bilateral agreement; • must remain enrolled full-time in this same program during their stay at UQTR (12 to 15 credits for Bachelor’s program, 9 credits for Master’s or Doctorate program); • must obtain approval from the home institution of the course program they intend to take at UQTR (Form BIR-10 or study contract from the home institution); • must have an excellent academic record (GPA of 12/20 in France, 7/10 in Brazil and 80/100 in Mexico). Some UQTR departments may require a higher GPA; • must be proficient in French (Level B2, intermediary-advanced); • must meet the specific admission requirements of the chosen program, if applicable. <p>The following students are not eligible:</p> <ul style="list-style-type: none"> • - if they have obtained Canadian citizenship or are planning to apply for permanent residence in Canada; • - if they are already participating in an exchange program in Canada; • - if they are already enrolled in a program of study at a Canadian university or college; • - if they hold other major Government of Canada scholarship. <p>NOTE:</p>

	For undergraduate applications, a written Cooperation Agreement between the Canadian institution and the candidate's home institution must be in place at the time of application. For graduate applications, an inter-institutional agreement is desirable but not mandatory.
	Research Internship at UQTR
Eligibility and conditions	<p>Research trainees:</p> <ul style="list-style-type: none"> • must have found a UQTR professor who is willing to supervise them for the duration of their research internship at UQTR. If necessary, consult the list of UQTR departments (http://www.uqtr.ca/departements/) and the list of professors in the "Équipe" section; • must be enrolled full-time at a post-secondary institution in an eligible country and pay any tuition fees levied by that institution for the full duration of the exchange. <p>The following applicants are not eligible:</p> <ul style="list-style-type: none"> • - if they have obtained Canadian citizenship or are planning to apply for permanent residence in Canada; • - if they are already participating in an exchange program in Canada; • - if they are already enrolled in a program of study at a Canadian university or college; • - if they hold other major Government of Canada scholarship. <p>NOTE: Scholarship recipients in pharmacy, medicine, dentistry or other health fields are excluded from clinical training or clinically oriented research involving direct patient care.</p>
	CARICOM Faculty at UQTR
Eligibility and conditions	<p>Scholarship recipients:</p> <ul style="list-style-type: none"> • must engage in full-time professional development, studies or research as defined by the Canadian institution; • must be proficient in the language of instruction at the Canadian institution (English or French) before their arrival in Canada, as the scholarship does not cover language training. Language requirements are set by each Canadian institution; • in pharmacy, medicine, dentistry or other health fields are excluded from clinical training or clinically-oriented research involving direct patient-care; • may not hold any other scholarship granted by the Government of Canada; • may arrive in Canada for the uptake of their award between June 1, 2020 but no later than February 1, 2021. Failure to arrive during this time may result in the cancellation of the scholarship. In exceptional cases, and with prior approval from DFATD, the arrival deadline may be extended to March 1, 2021; and • must focus primarily on full-time professional development, studies or research during their stay in Canada.
	General information
Duration	Academic internship at UQTR: 4 months, up to 8 months <u>only for undergrad CARICOM nationals</u> Research Internship at UQTR : 4 to 6 months
Amount	<p>\$7,200 CAD for undergraduate or graduate students (Master's and PhD) for four months or one academic term of study or research; or</p> <p>\$9,700 CAD for graduate students (Master's and PhD) for a period of five to six months of study or research.</p> <p>\$14,700 CAD for undergraduate CARICOM nationals (2 academic sessions)</p> <p>\$2,700 CAD scholarship, for CARICOM faculty members (2 to 3 weeks)</p> <p>\$9,700 CAD scholarship for CARICOM faculty members (5 to 6 months)</p>

	<p>Canadian institutions will disburse funds to the student or researcher to cover costs including:</p> <ul style="list-style-type: none"> • visa and/or study/work permit fees; • airfare, for the scholarship recipient only, to Canada by the most direct and economical route and return airfare upon completion of the scholarship; • health insurance; • living expenses; • ground transportation expenses, including a monthly bus pass; and • books, supplies, and equipment, excluding computers, required for the recipient’s study or research.
	<p>Required documents — Academic internship at UQTR</p>
<p>Supporting Documents</p>	<ul style="list-style-type: none"> <input type="checkbox"/> BCI application signed by the student or Form BIR-9 (for bilateral agreements). <input type="checkbox"/> Letter of intent: a short letter in English or in French from the student describing the nature of his/her research or studies to be undertaken and explaining the rationale for study in Canada and for the choice of institution, program and supervisor. The student must also indicate how the proposed program of study or research will relate to his/her future career (maximum one page). <input type="checkbox"/> Privacy Notice Statement: a copy of the Privacy Notice Statement for non-Canadian participants signed by the student. http://www.scholarships-bourses.gc.ca/scholarships-bourses/non_can/notice-enonce.aspx?lang=eng <input type="checkbox"/> Proof of citizenship: a copy of the candidate's passport or national identity document with valid dates. Note: a baptism certificate is not accepted as proof of citizenship. <input type="checkbox"/> Proof of full-time enrolment: a letter in English or French from the home institution, on official letterhead, dated within the last six months, confirming that the candidate is currently enrolled in a full-time program and will continue to be enrolled upon their return, including the expected graduation date. Note: copies of transcripts, a student card or letter of admission are not acceptable (maximum one page). <input type="checkbox"/> Letter of support from the home institution: a letter in English or French from the candidate's instructor, professor or international director at the home institution explaining the nature of study and how the candidate and the home institution will benefit from this scholarship program (maximum one page). <input type="checkbox"/> Curriculum vitae. <input type="checkbox"/> All official transcripts for each completed year of university, including the current year or semester, accompanied by an official translation if applicable. <input type="checkbox"/> UQTR course Choices form (BIR-10) or another document from the home institution (study contract, etc.) approved and signed by the director of the home institution. <input type="checkbox"/> Proof of language proficiency (academic term only): A letter from the home institution or diploma proving that the candidate has a level of knowledge of French corresponding to at least 750 on the International French Test (TFI) or level B2 of the Common European Framework of Reference. <input type="checkbox"/> Birth certificate (academic term only): Copy of birth certificate indicating the names of the parents and the child, with translation into French or English. <input type="checkbox"/> A printed portfolio or electronic version on a USB key for the following programs: Arts visuels (programs 7211 and 7212). <input type="checkbox"/> Memorandum of Understanding or agreement between the Canadian and student’s home institutions: a written agreement or understanding signed by both institutions indicating that tuition fees will not be charged and containing any other clauses of mutual interest. Note: a signed copy of this document is mandatory for undergraduate applications. (UQTR will be in charge of this document.) <p>NOTE: Uploaded documents must be less than 5 MB and be in one of the following formats: doc, docx, PDF, jpg.</p>

Required documents — Research Internship at UQTR	
Supporting Documents	<ul style="list-style-type: none"> <input type="checkbox"/> Privacy Notice Statement: a copy of the Privacy Notice Statement for non-Canadian participants signed by the student. http://www.scholarships-bourses.gc.ca/scholarships-bourses/non_can/notice-enonce.aspx?lang=eng <input type="checkbox"/> Letter of intent: a short letter in English or in French from the student describing the nature of his/her research or studies to be undertaken and explaining the rationale for study in Canada and for the choice of institution, program and supervisor. The student must also indicate how the proposed program of study or research will relate to his/her future career (maximum one page). <input type="checkbox"/> Proof of citizenship: a copy of the candidate's passport or national identity document with valid dates. Note: a baptism certificate is not accepted as proof of citizenship. <input type="checkbox"/> Letter of support from the home institution: a letter in English or French from the candidate's instructor, professor or international director at the home institution explaining the nature of study and how the candidate and the home institution will benefit from this scholarship program (maximum one page). <input type="checkbox"/> Curriculum vitae. <input type="checkbox"/> All official transcripts for each completed year of university, including the current year or semester, accompanied by an official translation if applicable. <input type="checkbox"/> Copy of university diploma. <input type="checkbox"/> Letter of invitation from the UQTR supervisor: applications for graduate students must include a letter from the UQTR supervisor indicating their willingness to support and mentor the candidate. This letter must be on institutional letterhead, signed and explaining the support the candidate will be given during the exchange period, and show how the Canadian institution, supervisor and peers will benefit from the program (maximum one page). <input type="checkbox"/> Proof of full-time enrolment: a letter in English or French from the home institution, on official letterhead, dated within the last six months, confirming that the candidate is currently enrolled in a full-time program and will continue to be enrolled upon their return, including the expected graduation date. Note: copies of transcripts, a student card or letter of admission are not acceptable (maximum one page). <input type="checkbox"/> A paragraph briefly describing the research project that will be undertaken by the student (maximum 1,000 characters). <input type="checkbox"/> Memorandum of Understanding or agreement between the Canadian and student's home institutions: a written agreement or understanding signed by both institutions indicating that tuition fees will not be charged and containing any other clauses of mutual interest. Note: a signed copy of this document is mandatory for undergraduate and college applications. For graduate applications, if the exchange is made under a signed agreement, it is strongly suggested that it be included with the application. (UQTR will be in charge of this document.) <p>NOTE: Uploaded documents must be less than 5 MB and be in one of the following formats: doc, docx, PDF, jpg.</p>
Required documents — CARICOM Faculty at UQTR	
	<ul style="list-style-type: none"> <input type="checkbox"/> Proof of citizenship: a copy of the candidate's passport or national identity document with valid dates. Note: a driver's licence, permanent resident card, student card or baptism certificate is not accepted as proof of citizenship. The country of the citizenship selected in the online application form must be the same as the country of the proof of citizenship. <input type="checkbox"/> Letter of intent from the candidate: a letter in English or French from the candidate describing the nature of their research or studies to be undertaken and explaining the rationale for study in Canada and for the choice of institution, the program and the supervisor. The candidate must also indicate how the proposed program of study or research relates to their career (maximum one page). <input type="checkbox"/> Letter of support from the home institution: a letter in English or French from the candidate's supervisor or international director on the home institution's official letterhead explaining the nature of the studies, research or practicum and how the candidate and the home institution

	<p>will benefit from this scholarship program. The letter must confirm that the candidate is employed full-time as a faculty member or international manager/administrator (maximum one page).</p> <ul style="list-style-type: none"> <input type="checkbox"/> Letter of invitation from the Canadian supervisor: applications for Faculty members must include a letter from the UQTR supervisor indicating their willingness to support and mentor the candidate. This letter must be on institutional letterhead, signed and explaining the support the candidate will be given during the exchange period, and show how the Canadian institution, supervisor and peers will benefit from the program (maximum one page). <input type="checkbox"/> Signed copy of Memorandum of Understanding or Agreement with the partner institution (if applicable): a written agreement or understanding, in English or in French, signed by both institutions indicating that tuition fees will not be charged and containing any other clauses of mutual interest. The specific clause in which the tuition fees are waived must be indicated. For graduate applications, if the exchange is made under a signed agreement, it is strongly suggested that it be included with the application. <input type="checkbox"/> Privacy Notice Statement: a copy of the Privacy Notice Statement for non-Canadian participants dated and signed by the candidate.
Evaluation	<p>Applications will be evaluated based on the following criteria:</p> <ul style="list-style-type: none"> • academic merit of the proposed research or study that the student will undertake in Canada; • benefit to the home institution, supervisor and peers; • benefit to the Canadian institution, supervisor and peers; and • strength of the connections to be created through the proposed exchange.
Deadline	Online application deadline: March 19, 2020

8. PERSON IN CHARGE— UNIVERSITÉ DU QUÉBEC À TROIS-RIVIÈRES

SYLVAIN PINET Conseiller en développement international – Amériques

Asesor de Desarrollo Internacional | Assessor de Desenvolvimento Internacional | International Development Advisor

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